

Group Feedback Tool

Overview

BEFORE YOU START

Before you use this tool, the members of your student organization must have completed the **Member Alcohol Profile**. In this tool, you'll use the combined survey results from your organization's members.

It is helpful to watch **FailSafe Module 3 video, How Do You Like Me Now?**, before starting this tool.

WHO IS THIS TOOL FOR?

This tool should be used by you (the leader of your student organization) to present to your members a snapshot of your organization's alcohol use and risk vulnerability.

WHAT DOES THE TOOL HELP YOU DO?

This tool is an awareness builder. It guides you through the process of preparing for and leading a 30-minute presentation and discussion of the collective results of your organization's Member Alcohol Profile. The presentation gives the members of your organization an understanding of the group's norms and beliefs related to alcohol use. The data are presented objectively, allowing the group to draw its own conclusions about what, if anything, it wants to do to make improvements and reduce risk.

WHY DO YOU NEED THIS TOOL?

This tool helps your organization make decisions about the alcohol-related issues that are important to group members. Awareness is key to making decisions about the alcohol practices your group wants to retain and those it wants to change. Group members are more likely to get on board with FailSafe when they have a clear sense of the issues facing the group.

HOW DOES THE TOOL WORK?

There are two parts to this tool:

- Instructions for preparing for and leading the group feedback meeting
- Presentation slides with a sample script for you to use during the meeting

WHAT DO YOU NEED BEFORE YOU GET STARTED?

- Decide whether you will use a regularly occurring meeting of your group's membership to share the results from the Member Alcohol Profile or hold a special meeting.
- Access the aggregate data from your group in the Student Leader Dashboard.
- Download the Group Feedback Presentation, adjusting the script so that it's appropriate for your group and inserting your group's data into slides 9-13.
- Arrange for a way to show the slides to your group.
- Practice using the sample script included with the presentation slides.

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Preparing For and Leading the Group Feedback Meeting

Presentation and Discussion with Your Group's Members

There are two purposes to the presentation and follow-up discussion:

- To inform your group's members about your group's trends and group risk related to alcohol use.
- To help your group's members see that they may be misperceiving each other's alcohol-use habits and attitudes.

Group members should leave the meeting thinking about the following messages:

- Everybody thinks everybody else is doing more of everything than they actually do.
- Our members' misperceptions about each other's alcohol use may increase our risk.
- We may be sending messages to our new members and to others that make them try to "drink up" to their misperceptions of us.

It's important that the presentation and follow-up discussion be objective, fun, and non-confrontational, with no judgment or accusation. A few tips for you about facilitating the discussion:

- **Avoid arousing defensiveness.**
 - If group members disagree with the data or something in your presentation, don't be drawn into arguments. Instead, refer them to the "authorities" who developed the material.
 - Don't ask specific group members what they did or what they think. Instead, ask open-ended questions of the whole group.
 - Don't make any behaviors or pieces of data look "bad." Instead, let group members hear the data and make their own judgements.
- **Present disconfirming information without owning it.**
 - Remember that what you're presenting comes from the group's answers on the Member Alcohol Profile, not from you.
 - You can be as surprised about the data as they are.
- **Empower change.**
 - Believe that group members have good values and want to live by them.
 - FailSafe is based on respect. It's not about telling people made-up stuff to get them to change their minds. It gives your group members accurate information and lets them decide what to do with it.
 - You don't need to have answers or explanations. You're not the expert, your group's members are.
 - Allowing people to "save face" gives them the opportunity to become their best selves.
- **Keep up the patter.**
 - Protect your group's members from public confrontations with each other. Give everyone the time, space, and privacy to change.

Getting Ready for the Presentation and Discussion

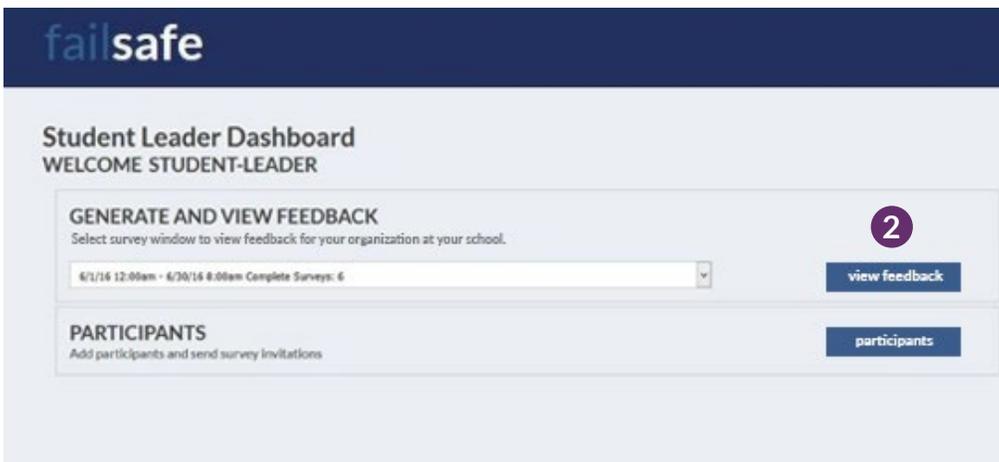
1. Log into the Student Leader Dashboard at: survey.failsafetools.org/

Enter your email address and password. Then click “log in.” (If your password is not yet set or you have forgotten it, enter your email address and click the link under the password field.)



2. Generate and view the feedback for your student organization.

From the dropdown menu, select the desired survey window. Then click the “view feedback” button.



3. Download the Group Feedback Presentation, tailor it, and insert data for your group.

The Group Feedback Presentation is a PowerPoint file with slides and a script for you to adapt and use. You can download the presentation from the Module 3 page on the FailSafe website at <http://failsafetools.org/>.

After downloading the presentation, review it and personalize the script in the Notes section of the slides so that it's relevant and appropriate for your group's members. For slides 9-13, you will need to insert data from your group's results that you downloaded in Step 2 (above).

You're now ready to give the presentation and have a discussion with your group's members.